



PARK STREET
CHURCH OF ENGLAND
PRIMARY SCHOOL

JOB DESCRIPTION AND SPECIFICATION

Position:	Class Teacher	Reports to:	Headteacher
Scale:	School Teachers Pay and Conditions Main Pay Scale	Hours:	Full-time

1. Teaching

- 1.1. Plan and teach lessons and sequences of lessons to the class(es) you are assigned to teach within the context of the School's plans, curriculum and schemes of work in order to achieve target levels of pupil attainment, progress and outcomes.
- 1.2. Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- 1.3. Set and mark work to be carried out by the pupil in school and elsewhere.
- 1.4. Participate in arrangements for preparing pupils for external examinations.

2. Whole school organisation, strategy and development

- 2.1. Contribute to the development, implementation and evaluation of the School's policies, practices and procedures in such a way as to support the School's values and vision.
- 2.2. Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
- 2.3. Supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so. (You will only rarely be required to provide such cover in circumstances that are not foreseeable).

3. Health, safety and discipline

- 3.1. Promote the safety and well-being of pupils in accordance with the School's Child Protection and other relevant policies.
- 3.2. Maintain good order and discipline among pupils in accordance with the School behaviour policy.

4. Management of staff and resources

- 4.1. Direct and supervise support staff assigned to you and, where appropriate, other teachers.
- 4.2. Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- 4.3. Deploy resources delegated to you in accordance with School policies.

5. Professional development

- 5.1. Participate in arrangements for the appraisal and review of your own performance and, where appropriate, that of other teachers and support staff.
- 5.2. Participate in arrangements for your own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

6. Communication

- 6.1. Communicate with pupils, parents and carers in accordance with the School ethos, policies and practice.

7. Working with colleagues and other relevant professionals

- 7.1. Collaborate and work with colleagues and other relevant professionals within and beyond the School.
- 7.2. Participating in administrative and organisational tasks, including the direction or supervision of persons providing support for the teachers in the School, which require the exercise of your professional skills and judgment.

8. Fulfil wider professional responsibilities

- 8.1. Make a positive contribution to the wider life and ethos of the School.

As a term of your employment you may reasonably be expected to perform duties of a similar or related nature to those outlined in the job description.

This job description will be reviewed and updated periodically in order to ensure that it relates to the job performed, or to incorporate any proposed changes. This procedure will be conducted by the Headteacher/Manager in consultation with the post holder. In these circumstances it will be the aim to reach agreement on reasonable changes, but if agreement is not possible management reserves the right to make changes to the job description following consultation.

This job description and related documents provides the standards and framework for Performance Management Objectives for a Main Pay Range Teacher which will be set under the School's Appraisal Policy before or as soon as practicable after, the start of each appraisal period. The objectives set will be specific, measurable, achievable, realistic and time-bound and will be appropriate to the teacher's role and level of experience. The appraiser and appraisee will seek to agree the objectives but, if that is not possible, the appraiser will determine the objectives. Objectives may be revised if circumstances change. The objectives set for each teacher will, if achieved, contribute to the School's plans for improving the School's educational provision and performance and improving the educational opportunities of pupils at that School.

PERSON SPECIFICATION – CLASS TEACHER

Qualifications	Essential / Desirable	Method of Assessment
A good honours degree	E	Application form
A teaching qualification	E	Application form
Evidence of a commitment to ongoing CPD	E	Application form/letter/interview
Experience		
KS1 and/or KS2 teaching	E	Application form and letter/classroom observation
Range of school experience (setting/size/year groups taught etc.)	D	Application form and letter
Teaching year 1 and 2 in a mixed year group class.	D	Application form/letter
Basic skills/characteristics and competencies		
Evidence of high expectations for learning and behaviour	E	Interview/classroom observation
Evidence of an understanding of how to motivate and inspire children to be independent learners	E	Interview/classroom observation
Evidence of an understanding of effective classroom organisation and management	E	Interview/classroom observation
Evidence of an understanding of the need for effective planning, record keeping, assessment and feedback in relation to children's learning	E	Application form and interview
Knowledge of latest educational theory	D	Interview
Excellent communication skills including the use of IT	E	Application form and letter
Ability to form and maintain effective relationships with children, parents, governors and the school community	E	Interview
To demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English in your work with pupils.	E	Interview and letter of application
Equality issues		
Thorough understanding of an inclusive classroom and a commitment to equal opportunities within the context of the classroom and the school.	E	Interview
Personal qualities		
Enthusiasm and energy for the job role	E	Interview/letter/classroom observation
Self-motivation and resilience	E	Interview/letter of application
Flexibility and reflective practice	E	Interview/letter of application
Evidence of a commitment to collaborative practices	E	Interview/letter of application
Professional appearance	E	Interview day
Support for the ethos and values of a Church school	E	Interview/letter of application
Safeguarding		
Evidence of a commitment towards Child Protection procedures	E	Interview

Park Street CofE (VA) Primary School is committed to safeguarding and promoting the well-being of all its pupils and expects all staff, parents and volunteers to share in this commitment.