



Park Street Church of England (VA) Primary School
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Admission Arrangements (2023 admissions)

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Park Street CofE Primary School is a Church of England school. It draws its ethos from the life, faith and teachings of the Christian Church. It lives in close relationship to the Diocese of Ely and its mother church, Ely Cathedral.

1. Park Street CofE Primary School has a PAN (Published Admission Number) of 18.
2. All school places are administered and offered on behalf of the school by the Local Authority which is **Cambridgeshire County Council**. Full details are available online, and applications can be made at <https://www.cambridgeshire.gov.uk/admissions> . Alternatively, you can contact the admissions team using any of the means below:
 - Admissions Team, OCT1221, The Octagon, Castle Hill, Cambridge, CB3 0AP
 - admissions@cambridgeshire.gov.uk
 - 0345 045 1370 (0900 – 1700, except Fridays 0900 – 1630)
3. Children who have an Education Health and Care Plan (EHCP) which names the school will be admitted. Children with an Education Health and Care Plan (EHCP) which does not name the school will be referred to Student Assessment to determine an appropriate place.
4. If there are more applications than places (oversubscription), then applications will be considered in the following order. These refer to both new entrants in reception, and for entry into other year groups.
 - a. Children who are in care, also known as Looked After Children (LAC), and children who were LAC but ceased to be so by reason of adoption, a resident order or a special guardianship order. Also children who appear to the Admission Authority to have been in state care (i.e. in the care of or accommodated by a public authority, religious organisation or any other provider whose sole/main purpose is to benefit society) outside of England but ceased to be so as a result of being adopted only.
 - b. Children whose home address¹ is in the catchment area for the school as defined by <https://my.cambridgeshire.gov.uk/?tab=maps>
 - c. Children who have siblings² already at Park Street CofE Primary School.
 - d. Children who live outside of the designated catchment area, but whose parents/carers regularly attend public worship at another Christian church. Parents/carers applying for a place under this criterion must complete a supplementary information form (SIF, attached) verified by the minister of religion, who should normally be the minister in charge of their parish, confirming that they attend public worship regularly³ within the Church of England or within another Christian church⁴. All successful applications in this criterion will be treated equally
 - e. Children who live nearest the school as measured by the shortest straight line as defined by the Local Authority.
5. Parents/carers whose child is refused a place have a right of appeal to an independent appeals panel. The panel comprises three people independent of the Local Authority and of the Governing Body. They will take into consideration all the circumstances put before them; the decision they make is binding both on the parents/carers and on the Governing Body. Details of deadlines for appeals are available on the Cambridgeshire County Council website here: <https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/admission-appeals>

Definitions

¹ The home address is defined as the address of the adult with parental responsibility and with whom the child spends the majority of their school nights (Sunday – Thursday) and which applies at the time of application. If you wish for the school offer to be based on a future house move (to take place by September 2022), you will need to submit your application form by 15 January 2022, noting the move on your form, and provide proof of the new address before 31 January 2022 in order for it to be considered. Where there is shared parental responsibility, please refer to the rules in Cambridgeshire [First Steps Primary Admissions Booklet 2022-23](#).

² A sibling is defined as another child of compulsory school age living at the same home address as defined above.

³ We define 'regularly attend public worship' as a family member attending public worship with the applying child at least monthly for a duration of one year prior to the national admissions deadline.

⁴ For these admission arrangements, the definition of 'Christian Church' means a church which is designated as such, nationally by the Archbishops of Canterbury and York, or locally by the diocesan bishop, or which is a member of Churches Together in England, or affiliated to the Evangelical Alliance, or a Partner Church of Affinity.



PARK STREET
CHURCH OF ENGLAND
PRIMARY SCHOOL

SUPPLEMENTARY INFORMATION FORM

School Admissions – Church Attendance Form

Parent / Carer Name		
Contact Telephone Number		
Email Address		
Child's Name		
Child's Date of Birth		
Year of Admission		
Name of Church Attended		
How often do you attend public worship?	a Fortnightly	
	b Monthly	
	c Other	
How long has this been your practice?		

Please ask your Vicar or Church leader to verify this information

(Obtaining this signature is the responsibility of the Parent/Carer)

I am satisfied to the best of my knowledge that this family have attended public worship for a minimum period of one year prior to the National Admissions Deadline with the frequency indicated above.

Name of Church	
Contact Details	
Signature of Priest-in-charge / Minister / Religious Leader	

Parent / Carer Declaration

I declare this information to be true.

Name	
Signed (Parent / Carer)	
Date	